

Emberton Parish Council: Risk Assessment for the Clock tower/raising flag

Date of Assessment:

Assessor:

What are the hazards?	Who might be harmed and how?	Risk level	What are you already doing?	What further action is necessary?	Action by whom and by when?	Done
Surface Trips and slips	Volunteers	Low	Volunteer monitoring and keeping area clear Advise to wear suitable footwear	Clearing up	Mr A Harris cleared debris	June 2024
Use of ladders Unstable ladder/ Damage to ladder	Volunteers	Low	Fixed vertical ladder	Inspect every 3 months for damage. Provide volunteer with ladder inspection checklist Provide volunteer with copy of Working at Height Regs 2005 Provide volunteer with Safe use of Ladders advice	Mr A Harris EPC clerk with RA EPC clerk with RA EPC clerk with RA	

Fall from height	Volunteers	High	Fixed fall arrest system & harness purchased Volunteers advised not to over reach	To be installed and training given if necessary	Mr A Harris	
Lone working	Volunteers	Low	Volunteer to advise A N Other, carry mobile phone	Provide volunteer with Lone Worker advice	EPC with RA	
Unauthorised access	Residents	Low	Door kept locked. Key with Mr A Harris.	Permission for access only by arrangement with Mr A Harris		

This assessment is subject to a review every 12 months by the Emberton Parish Council and / or if in any situation a change occurs or extra items identified.

Approved by Emberton Parish Council on:

Chair's signature:

Clerk's signature:

Mr A Harris' signature