THE ANNUAL MEETING OF
EMBERTON PARISH COUNCIL
Is to be held at The Pavilion
on Monday 19th May 2025 at 7pm
for the purpose of transacting the following business
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AGENDA

Election of Chairman and Signing of Acceptance of Office - Welcome by the Chair

Election of Vice-Chairman

Update of Register of Members' Interests

Election of Parish Council representative to the Sports & Recreation Committee

Election of Parish Council representative to the Sports & Social Club Committee

Election of Parish Council representative to the Wind Farm Community Benefit Fund Committee

Election of two Parish Council representatives to the Neighbourhood Plan Steering Group Committee

Election of two Parish Council representative to the Emberton Park Liaison User's Group

Nominate Parish Council representatives to attend Milton Keynes Council Meetings - Parishes Forum (Chair and Vice Chair)

Nominate Parish Council representative to attend North East Rural Community Forum

Declarations of Interest in items on the agenda

1. To confirm the **MINUTES OF THE MEETING** held on the 7th April 2025

1.2 Public questions, comments, or representations (15 mins – 3 mins per speaker)

1.3 Risk – Martyn's Law

2. TO RECEIVE REPORTS AND AGREE ANY DECISIONS/ACTIONS

2.1 Ward Councillors
2.2 Update from Thames Valley Police
2.3 Dates for diaries (to note)
2.4 Clerk's report

3. SPECIFIC AGENDA ITEMS

3.1 Emberton Park

3.85 Emberton School – School House Fund

3.97 Sports & Recreation Committee

3.103 21 bus service/double yellow lines in High Street – drawing proposal from MKCC

3.113 Climate Change

3.118 New City Plan – current consultations

3.125 Flooding and water management – maintenance of pumping station, flooding at lower Petsoe end and Olney Road, EPC flood plan

3.126 Changes to Scrutiny and Constitutional arrangements

4. PLANNING APPLICATIONS & ENFORCEMENT ISSUES – responses to consider policies within the Neighbourhood Plan

4.2 Wind farm community benefit fund

4.394 Turning low-yielding farmland into profit through BNG (Biodiversity Net Gain)

Previous applications

4.398 **ENF/2025/0001 –** Rectory Farm, Newton Road, Emberton. Correspondence received 02/01/2025 alleging a breach of planning control at the above address has been lodged. Alleged breach details: unauthorised erection of café/bar that is being used to hold events and open on the weekend - Premises licence application submitted

4.402 **PLN/2025/0332 -** Approval of details required by conditions 4 (sustainable construction), 5 (hard landscape works), 6 (soft landscape works), 10 (EV charging point) and 11 (superfast broadband infrastructure) of permission ref. 23/02176/FUL at 34 Gravel Walk **– split decision – conditions 4, 10 and 11 refused. Conditions 5 and 6 approved**

4.403 **PLN/2025/0478 -** Certificate of Lawfulness for the installation of a dormer window to side elevation at 1 Harvey Drive – **permitted development**

4.404 **PLN/2025/0447 -** Variation of condition 1 (approved plans) seeking to amend window arrangement and include a first-floor balcony to rear elevation (relating to permission ref. 23/02176/FUL The erection of one dwelling with attached single garage) at 34 Gravel Walk – **approved with conditions**

4.405 **PLN/2025/0571 -** The removal to ground level of Cherry (T1) at 6 Church Lane – **approved**

New applications

4.406 **PLN/2025/0683 –** The erection of one front & two rear ground floor extensions, relocation of front entry with new entrance canopy, relocation and introduction of new windows and rooflights and associated internal works at 2 Downash Lodge, The Paddock

4.407 **PLN/2025/0795 -** Approval of details required by condition 4 (Sustainability) of permission ref. 23/02176/FUL at 34 Gravel Walk

4.408 **PLN/2025/0893 –** The pollarding of T1 (Willow) from approx. 11m to 5.5m at Oltons, 18 Olney Road

5. ACCOUNTS

5.1 To receive the RFO's Report for the 19th May 2025 and to approve payments

5.2 Application to Community Infrastructure Fund 2026/2027

5.3 Approval of Risk Assessment

5.4 Approval of Fixed Asset Register

5.5 Approval of Annual Governance Statement

5.6 Approval of Accounting Statements

5.7 Confirmation of Internal Auditor's Report (with suggested proposals) and appointment for 2025/2026

5.8 Approval of PKF Littlejohn as external auditors and adoption of Notice of Public Rights

5.9 Approval of Standing Orders

5.10 Approval of Financial Regulations

5.11 Approval of Information and Data Protection Policy

5.12 Approval of Internet Banking Policy

6. CORRESPONDENCE

6.1 Letter from EUC – appointment of Trustee

7. PARISH RELATED MATTERS for discussion and action

7.1 Village Publicity
7.2 Councillors' Concerns

8. **DATE OF NEXT MEETING** confirmed as Monday 23rd June 2025 at 7pm

Signed : ***Mrs K Goss, Clerk***
Date: 13th May 2025 ***clerk@embertonparishcouncil.co.uk***